Councilor Michelle Wu Fellowship

The office of Boston City Councilor At-Large is looking for energetic, dependable, and driven fellows for the Fall semester 2014 (Sept-Dec) and for our next cycle Spring semester 2015 (Jan-May). From policy research to office management and constituent services, fellows will have the opportunity to see the various sides of a city council office.

About Councilor Wu:
Boston City Councilor At-Large Michelle Wu is a South End resident, attorney, and community advocate. On November 5, 2013, Michelle Wu was elected to the Boston City Council at the age of 28, and is the first Asian-American woman to serve on the Council. As a former restaurant owner and legal guardian of her younger sister, Councilor Wu understands firsthand the barriers that families and communities face. Running on a platform focused on creating Pipelines to Opportunity through innovative ideas and increasing access to opportunity, Councilor Wu garnered almost 60,000 votes across the city.

Councilor Wu is focused on providing Pipelines to Opportunity by working to make Boston’s vast resources accessible to all residents of Boston. Her priorities include streamlining permitting and government processes, connecting education and employment through partnerships, using data and technology to help residents access government, and supporting pathways to economic stability for all Boston families and residents.

Description:
- Applicants for part time internship will be asked to commit 10-18 hours a week in the office; for fulltime internship 35-40 hours.
- Will have the opportunity to research policy topics of interest and submit memos to the Councilor based on their findings.
- Will be responsible for assisting in day to day office operations- including but not limited to:
  - Answering constituent phone calls.
  - Research projects.
  - Filing and database management.
  - Administrative duties as assigned.
  - Attending City Council meetings and community meetings.
- Assembling daily news clips to share around the office.

To Apply:
If interested, applicants should send their resume and a cover letter to Henry Cohen at henry.cohen@boston.gov by October 20th. Any questions can also be sent to Henry Cohen or contact our office at 617-635-3115.